



Cost Accountant

Master Packaging Inc. the leader of corrugate and folding carton packaging located in **Borden, PEI** is currently seeking a self-motivated and energetic individual to join our team as a **Cost Accountant**.

As a member of a highly energetic and goal-oriented team, you will be mainly responsible for the following:

Data Collection

- Planning, Studying, and collecting data to determine costs of business activity such as raw material purchases, inventory, and labor
- Analyzing changes in product design, raw materials, manufacturing methods or services provided, to determine effects on cost
- Create and review the controls needed for data accumulation and reporting systems
- Compile information from various departments to fulfill certification requirements for annual audits

Inventory

- Coordinate physical inventory counts and cycle counts
- Investigate cycle counting variances and resolve issues
- Update standard costs in the bill of materials
- Review standard and actual costs for inaccuracies

Analysis

- Conduct ongoing process constraint analyses
- Report on breakeven points by products and work centers
- Report on margins by product and division
- Report on periodic variances and their causes
- Partner with the Master Estimator to assure job costing is accurate

Reporting

- Complete monthly, quarterly, and annual reports relating to costing and variances
- Partner with the Controller to process payments
- Cross-train with the Controller to assure there is adequate back-up on most tasks

Requirements and Skills:

- Professional Accounting designation preferred, or in progress
- 1 to 3 years' experience in a cost accounting position in a manufacturing environment
- Ability to work independently and with strong attention to detail
- Understanding of best practices as they relate to cost accounting and internal controls
- Strong computer skills with expertise in Microsoft Excel
- Excellent analytic skills, and the ability to collaborate with a multi-department team
- Experience working with large databases and extraction tools.

Why Join Our Team?

- Competitive Salary: \$50,000-\$65,000
- Flexible Health, drug & dental coverage
- Life and disability insurance
- Group registered retirement savings plan
- Tax-free savings plan
- Employee and family assistance program
- Monthly health promotion information
- Regular employee appreciation events
- Opportunity for growth and promotion
- Online Maple physician program
- Access to Private Health Care Nurse Practitioners
- Hybrid (50/50) working arrangements

Master Packaging Inc. is an equal opportunity employer.

We thank you for your interest, but please note we are only able to contact those selected to move forward. To apply for this growth opportunity, email your resume to careersPEI@masterpackaing.com.